



Indiana Association of Medical Staff Services General Business Meeting Minutes October 27, 2023

TOPIC	ITEM/DISCUSSION	ACTION/DECISION	RESPONSIBLE PERSON (S)
Call to Order	Meeting was called to order at 8:00 am.	Call to order	A. Willhite
Welcome & Mission	<p>INAMSS Purpose & Mission The purpose shall be to provide a forum for educational activities at a local level.</p> <p>The mission of the Indiana Association of Medical Staff Services is to:</p> <ul style="list-style-type: none"> • Promote a positive and professional image for the medical services professional. • Provide opportunities for networking. • Create an atmosphere to promote an understanding of the continuous changes in the organizational structure of healthcare. <p>Advocate the expertise of the Medical Services Professional.</p> <ul style="list-style-type: none"> • Stimulate professional educational activities through formalized workshops and programs to improve skills and competence. 	Review	A. Willhite
Approval of Minutes	Review and approval of the July 28, 2023, General Business Meeting minutes.	Motion was made, seconded, and passed to approve the Business meeting minutes as presented.	A. Willhite
Treasurer Report	The Income Statement was presented, reviewed, and discussed.	Informational only	M. Hollars
Standing Committee Reports	Review and/or approval of: <ol style="list-style-type: none"> 1. Bylaws Committee – Nothing to Report 2. Education Committee – Cindy reported that the last Lunch and Learn Round Table for 2023 will be held November 15, 2023. Cindy also reported that the 2024 education conferences will be: 	<p>No report.</p> <p>Informational only</p>	<p>G. Vann</p> <p>C. Biehl</p>

	<p>a. April 26, 2024 – Virtual</p> <p>b. July 26, 2024 – In person (If possible)</p> <p>c. October 25, 2024 – Virtual</p> <p>3. Membership Committee</p> <p>a. Membership Summary report including eleven new members from between July 26, 2023, through October 16, 2023. INAMSS has a total current membership of 175. Members were reminded to talk to their co workers and let them know they can go to www.INAMSS.net to apply for membership.</p> <p>b. New Member and Referral Drawings were held. New member drawing was Diane Kosters and New Member Referrer was Christine Hall.</p> <p>4. Scholarship Committee</p> <p>a. The Scholarship Committee announced the award of the CPCS Testing Fee to Christy Moore from Saint Joseph Health System.</p> <p>b. The members were reminded to review the available scholarships.</p> <p>5. Website Committee – There is no update.</p> <p>6. Nominating Committee – There is no update. Committee will reconvene in 2025.</p> <p>7. IHA/IPLA Updates – It was reported and discussed that the IPLA is running very behind on this year’s renewals. Everyone was encouraged to watch for your physicians who are identified as “Valid to Practice While Being Reviewed”. Be sure to continue to check their licenses until full renewal is confirmed.</p> <p>8. CAQH Updates – Nothing to report.</p>	<p>Informational only</p> <p>Informational only</p> <p>No report</p> <p>Informational only</p> <p>Informational only</p> <p>No report</p>	<p>A. Willhite</p> <p>K. Ubelhor/D. Brown</p> <p>B. Hunsberger</p> <p>B. Hunsberger</p> <p>A. Willhite</p> <p>A. Willhite</p>
New NAMSS Certification Recognition	<p>Summer 2023 NAMSS Certification:</p> <ul style="list-style-type: none"> • CPCS – Congratulations to Elizabeth McIntire. • CPMSM – Congratulations Misty Seibert 	Informational only	A. Willhite
Old Business:	Nothing to report.		A. Willhite
New Business	<p>Recognition –</p> <ul style="list-style-type: none"> • Brian Betner, from Hall and Render was recognized for receiving the Joan Covell Carpenter Award for his article printed in the Synergy Q4, 2022. (Provider Wellness 	Informational only	A. Willhite

	<p>Mission Critical)</p> <p>INAMSS Member Volunteers -</p> <ul style="list-style-type: none"> • Ameer encouraged each member to participate and serve our Association. If you have interest in serving, please reach out to any of the Board members. <p>NAMSS Week -</p> <ul style="list-style-type: none"> • Ameer reminded the members that November 5 through 11, 2023 is a time for all members to share with others what Medical Staff Professionals do. It is a time to honor your mentors and mentor your new associates. 	Informational only	A.Willhite
Upcoming business Meetings & Conferences	<p>Board Meeting – November 21, 2023</p> <p>Business Meeting and Education Conference: April 26, 2024, Virtual</p>	Informational only	A.Willhite
THANK YOU	<p>Ameer thanked Cindy and everyone for the dinner and plaque in appreciation of serving as our INAMSS President. Ameer was thanked by all for her time as President and many hearts were displayed for her on the conference. Ameer was very appreciative of the kindness and recognition.</p>	Informational only	A.Willhite
Adjourn	<p>Adjourn</p>	<p>Motion was made, seconded, and passed to adjourn the meeting at 8:24 am.</p>	A.Willhite