



## Indiana Association of Medical Staff Services General Business Meeting Minutes July 28, 2023

TOPIC	ITEM/DISCUSSION	ACTION/DECISION	RESPONSIBLE PERSON (S)
<b>Call to Order</b>	Meeting was called to order at 8:30 am.	Call to order	A. Willhite
<b>Welcome &amp; Mission</b>	<p>INAMSS Purpose &amp; Mission The purpose shall be to provide a forum for educational activities at a local level.</p> <p>The mission of the Indiana Association of Medical Staff Services is to:</p> <ul style="list-style-type: none"> <li>• Promote a positive and professional image for the medical services professional.</li> <li>• Provide opportunities for networking.</li> <li>• Create an atmosphere to promote an understanding of the continuous changes in the organizational structure of healthcare.</li> </ul> <p>Advocate the expertise of the Medical Services Professional.</p> <ul style="list-style-type: none"> <li>• Stimulate professional educational activities through formalized workshops and programs to improve skills and competence.</li> </ul>	Review	A. Willhite
<b>Approval of Minutes</b>	Review and approval of the April 28, 2023, General Business Meeting minutes.	Motion was made, seconded, and passed to approve the Business meeting minutes as presented.	A. Willhite
<b>Treasurer Report</b>	The Income Statement was presented, reviewed, and discussed.	Information only	A. Willhite M. Hollars
<b>Standing Committee Reports</b>	<p>Review and/or approval of:</p> <ol style="list-style-type: none"> <li>1. Bylaws Committee – Nothing to Report</li> <li>2. Education Committee – Cindy reported that after today’s meeting, we have one meeting left in October. Speakers will be announced at the close of today’s meeting. The Roundtable discussions was announced and the first one will be held August 23, 2023, at noon until 1:00 pm. There will be another Roundtable scheduled in November.</li> </ol>	<p>No report.</p> <p>Information only</p>	<p>G. Vann</p> <p>C. Biehl</p>

	<p>3. Membership Committee</p> <ul style="list-style-type: none"> <li>Membership Summary report including eight new members from April through July. INAMS has a total current membership of 152. Members were reminded to talk to their co workers and let them know they can go to <a href="http://www.INAMSS.net">www.INAMSS.net</a> to apply for membership. From October 2022 through July 2023, we are showing that March was our highest new member month.</li> <li>New Member and Referral Drawings were held. New member drawing was Debbie Tackett and New Member Referrer was Christine Hall.</li> </ul> <p>4. Scholarship Committee</p> <ul style="list-style-type: none"> <li>Debbie provided a report on the available scholarships.</li> </ul> <p>5. Website committee</p> <ul style="list-style-type: none"> <li>Brenda reported on the benchmarks for the website and that the committee is tracking the number of hits, visits, and unique visits.</li> <li>Brenda thanked the members for going out there and looking at the site. We have grown a lot over the last year. Nominations drove activity on the website also and it worked great.</li> </ul> <p>6. Nominating Committee</p> <ul style="list-style-type: none"> <li>Brenda reported out 2024 elections including Cindy Stovall was voted as incoming Secretary and Karyn Delgado for Vice President Elect. Misty asked to be more involved in the Board and Committee work.</li> <li>Brenda thanked the members of the nominating committee for their work preparing for this election.</li> <li>Brenda also thanked all of the members for taking the time to vote.</li> </ul> <p>7. IHA/IPLA Updates – This update will be presented during today’s conference.</p> <p>8. CAQH Updates – Nothing to report.</p>	<p>Informational only</p> <p>Informational only</p> <p>Informational only</p> <p>Informational only</p> <p>Informational only</p> <p>Informational only</p> <p>Nothing to report</p>	<p>A. Manns</p> <p>K. Ubelhor/D. Brown</p> <p>B. Hunsberger</p> <p>B. Hunsberger</p> <p>A. Willhite A. Willhite</p>
<b>New NAMSS Certification Recognition</b>	<p>Spring 2023 NAMSS Certification:</p> <ul style="list-style-type: none"> <li>CPCS – None to report.</li> <li>CPMSM – Congratulations Denise Bensch, Franciscan Health Michigan City</li> </ul>	Information only	A. Willhite
<b>Old Business:</b>	Nothing to report.		A. Willhite
<b>New Business</b>	<p>NAMSS 47<sup>th</sup> Education Conference &amp; Exhibition September 10-13, 2023, Orlando, Florida</p> <ul style="list-style-type: none"> <li>Amee asked all those that are able to attend this year’s conference to contact her so she can add you to the Indiana get together there at the conference. Amee asked members to wear their INAMSS t-shirt for the photo!</li> </ul>	Information only	A. Willhite

	INAMSS Strategic Goals <ul style="list-style-type: none"> <li>• Ameer presented the three individual INAMSS goals in detail.</li> </ul>	Informational only	A.Willhite
<b>Upcoming business Meetings &amp; Conferences</b>	Board Meeting – August 22, 2023 Business Meeting and Education Conference: October 27, 2023, Virtual	Information only	C.Biehl
<b>Adjourn</b>	Adjourn	Motion was made, seconded, and passed to adjourn the meeting at 8:56 am.	A.Willhite